

To,

Indian Embassy / consulate,
DUBAI

Dear Sir/Madam,

Good day to you!!!

We would like to introduce "Name of your Company" which has come a long way ever since it's establishment in the year 2015, and has established a strong foothold in the market. We have come to be recognized as an eminent Manufacturer, Supplier and Exporter of "Name of your Product"

Now, we are focusing to develop business in **DUBAI**, Being our valuable representative in **DUBAI**. We need your help / support to establish new trade relationship with **DUBAI**. So we request you to kindly provide us details of the buyers, importers, wholesalers and traders of our above mentioned product to communicate with them and to establish new business relationship.

We are forwarding below our company details for your kind reference.

COMPANY PROFILE:

| | |
|--------------------------------|--|
| Business Type | : Merchant Expoter |
| Export Percentage | : 100% |
| Primary Competitive Advantages | : Superlative quality, Competitive prices, timely Delivery, Customer oriented approach |
| Year of Establishment | : 2015 |
| Annual Production Capacity | : "No. of tons / month |
| Product Range | : Name of your Product |
| Membership | : Registered Exporter under Govt. of India etc... |
| Focused Industries | : Manufacturer, Traders & Importers of Name of your Product |

We would greatly appreciate any guidance, resources, or contacts that could help us navigate the market and establish fruitful trade relationships.

Looking forward to your kind support and an affirmative response.

Best Regards,

[Your Name]

[Your Designation]

[Your Company Name]

[Your Contact Information]

